

Steven Shaideen
Level 36, 8 Parramatta Square
10 Darcy Street, Parramatta NSW 2150

Att: Agent Name

[dd month year]
Address details

Dear [First name],

We are pleased to welcome you as an Aon Distributor
Your Agent Member Number (AMN) is: XXX

Aon Risk Services Australia Limited (**Aon**) is pleased to welcome you as a distributor of our Residential Landlord Insurance products (**Distributor**). Enclosed is your Distributor Authorisation certificate confirming your appointment as an Aon Distributor.

We remind you it is important to fully comply with the requirements outlined in the Distributor Agreement and Compliance Kit.

To ensure that you and your property managers can confidently assist your clients with their residential property insurance needs, the following list of resources are available to you and your team anytime via the Resource section in your Aon Agency Portal. Please share this information with all of your property management team and ensure that they access the resource section to review and understand it.

- Welcome Letter, new Agents
- Frequently Asked Questions (FAQ) for Agents
- Aon Agency Portal User Guide
- Briefing sheet for existing Landlord clients explaining the new process for policy renewal
- Aon Important Documents
- Product brochure
- Compliance Kit

If you or your agency team have any questions, please contact a member of our team on 1800 010 248 from Monday to Friday between 8:30am and 5pm AEDT or your Client Relationship Manager.

Yours sincerely,



Steven Shaideen
Client Manager - Residential Landlord Insurance

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