



# **NFPs and Charities COVID- 19 Changes for Fundraisers, Dinners and Events**

**Not for Profits (NFPs)** and charities have been on the front line of the COVID – 19 response as the pandemic created a larger need than ever for food, transport, respite care and general community assistance. At the same time one of the vital areas needed by NFPs and charities being fundraisers, charity dinners and events have been restricted due to the introduction of government-enforced safety measures, impacting the income these groups need to run their organisations.

With efforts now being made to reschedule fundraisers, charity dinners and events as COVID –19 restrictions ease, strict guidelines continue to be imposed by federal, state and territory governments, further complicating the situation for NFPs and charities.

Aon has been supporting NFPs and charities in their response to the outbreak with assistance in managing insurances, claims and risk management. A specialist website has been set up by Aon with full details of the learnings we have seen from COVID – 19 which is free to access at <https://aoninsights.com.au/>

Existing risk management procedures may not have been fully equipped to deal with the disruption to fundraisers, dinners and events and many organisations may need to adapt their existing risk management procedures to support their response to the ongoing pandemic. Aon has collated a risk inventory of specific issues that NFP and charity organisations should consider as part of the recovery planning process. This, together with the guidance available from the Australian federal, state and territory governments as well as the World Health Organisation (WHO) in respect to mass gatherings, will assist in assessing the risks for when fundraising events are safe.

In addition to [Aon's checklist for Fundraisers, Dinners and Events](#), there are now additional considerations you should take into account relating to COVID – 19:

## **COVID – 19 Additional Risk Management to Consider for your next Fundraiser, Dinners and Event**



### **HEALTH AND SAFETY**

- Availability of personal protective equipment (PPE) for workforce, volunteers, and contractors.
- Training requirements for workforce and volunteers.
- Specific COVID-19 H&S risk assessment.
- Volunteer management – availability of at risk groups.
- Deep clean schedules for venues.
- Regularity of cleaning and sanitising operations.
- Signage requirements.
- Additional hand washing and sanitising facilities for workforce and the public.



### **MEDICAL**

- Screening requirements including temperature monitoring.
- Enhanced on-site medical teams.
- Isolation capabilities.
- Ambulance and paramedic availability.
- Protocols for suspected and confirmed persons with symptoms.
- Pre-event health declarations.
- Virus tracing – tracking who's in the venue
- Collaboration with local public health authorities.
- Medical waste arrangements and facilities.





## FINANCIAL AND MANAGEMENT

- Venue use agreements – revisions to ensure venue compliance with national recommendations relating to COVID-19.
- Revision of ticket refund policy/terms and conditions.
- Extend/renew sponsorship and licensing contracts.
- Revision of HR policies and welfare support.



## EVENT OPERATIONS

- Employees/officials/volunteer availability.
- Staff wellbeing post lockdown.
- Pre-travel and pre-event health checks – exclusion of those with potential additional risks (comorbidities, medications, allergies).
- “New normal” work practices.



## VENUES

- Density ratios/revised seating plans leading to limited capacity.
- Queueing arrangements – external and internal.
- Maintenance schedules at venue including statutory inspections still up-to-date.



## SECURITY

- Emergency evacuation plans still fit for purpose.
- Law enforcement/stewarding availability.
- Access Control Support – refusal of entry due to medical screening.



## CATERING

- Pre-packaged automated concessions vs. self-serve.
- Caterers to comply with safety requirements.
- Hygiene safety – increased standards revised policies and procedures.
- Workforce and volunteers training policy on standards, monitoring, and compliance.

### Official Guidance

Organisations should regularly check for changes in official advice and guidelines from the Australian federal, state and territory governments. This is particularly important as changes to restrictions are occurring intermittently; which has the potential to impact your fundraising events.

To assist you with managing the potential impacts that COVID-19 may have on your organisation or event, Aon has produced a new [COVID-19 FAQ resource](#).

## Conclusion

As events and fundraising activities resume it is important that organisations are able to minimise the risk of the transmission of COVID-19, and have the ability to trace and contact the attendees at the event to prevent further spread.

Aon is continuing to work with NFPs and charities during the COVID-19 pandemic by providing health checks on current policies and assisting in providing education around organisational risk management of COVID-19.

For many NFPs and charities your next fundraiser, dinner or event may be the first in a long time. For an extra special impact consider taking out a Prize Indemnity policy arranged by Aon, so you can offer a much larger, appealing prize and drive engagement for your next event.

For further information or details please contact:

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## About Aon

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