Coverwallet for Agents

USER GUIDE



Contents

Agency Onboarding	2
Agent Login	5
Dashboard	5
Quote New Client	6
Acceptance and Payment	
Share Application	20
Renewal	21
Review your Portfolio	29
Administration	



Agency Onboarding

Onboarding If you've already signed the revised distributor agreement.

- Process
- You will receive an email containing a link to setup your password and complete the portal access setup
- Enter the new password

Manage your insurance policies online.	
AON	
Set your password	
Use 8 or more characters with a mix of letters and numbers	
Set password	

Click Set Password

If you're registering your interest to be an Aon distributor for the first time

Visit the Real Estate Agent webpage on
 <u>https://www.aondirect.com.au/insurance/landlord/real-estate-agent</u>

AON		Landiani Insuranzi W	Real Disses Agents
Real Estate Agents Brenne a Landiert Imsanet Dischlause.			
MTRODUCTION	ALCOTER	CLAIMS COMPACT	
Arey	you a Real Esta	ate Agent?	
As a Real State Agent, the service you privide is who Distribution enables you to add to your services by of protected.	at differentiates you from i flering your clients Residen	other agents in the market. Bee clail Landlord Insurance to help	oming an Aon Insurance ensure their property is
We understand that choosing an insurance braker to transparent as possible. As a distributor for Resident	a work with is an important tial Landlord Insurance with	t decision, and we strive to mak h Aon, you can expect:	e the process as simple and

- Click the **Register** button
- Enter your email address to sign up and click Submit to proceed.

Real Estate Agents

Grow you	r landlord book and agency revenu	e all online
Email		
eg. yourname@agency.com.au		
I have read and accept the Priva	icy Policy and Terms of use	
		_
	Submit	



- You will receive an activation email to activate your account
- Click on the Access Aon Portal button in the email
- Fill in your agency registration information and click continue to proceed.

AON			
	Agency Information	Agency information If you would like to change your agency's information, please contact the Aon Landlords team	Save & Continue +
	- sign	Agency name (trading name)	Θ
		Agency legal name	
		ABN (3	θ
		Agency email	θ
		Agency phone number	θ
		Logo (optional) Upload This lage will be diployed in your agency's application. We coport jug, Jug and Ji mage Res	
		Privacy policy Legil Privacul Services Guide Term of Business Agreement	Save & Continue +
AON			
	Agency Information	Agency address(es) If you would like to change your agency's information, please contact the Aon Landlords team	« Back Save & Continue »
	6 sign	Street Address	
		Floor/apt/suite number (optional)	0
		Suburb	
		State Solori stata •	
		7 8 9 4 5 6 1 2 3 0	
		Is your possil address the same as your business address? The the	
		Prisarypolity: Ligal Prisarcial Services Guide Term of Business Agreement	+ Back. Save & Continue +
AON			
	Agency Information	Personal information You will be added as the account's Principal Agent. This can be changed later.	« Back Save & Continue »
	Sign	First Name	
		Last Name	
		Email karansingh44128@won.com The agert will use this email to legin to the platform	
		Phane Number	Ð
		Privacy policy Legal Privarcial Services Guide Term of Business Agreement	« Back Save & Continue »



• Click the Review button and complete the Distributor Agreement





essing the	Click	the Log in button on the landing pa	ge.	
tal		The easiest way to quote, bind, and service your custo	mers. All online, in minutes.	Manage your insurance policies online.
		With the Aon Landlords Program you benefit from Access to top carters through a single, quick online application Intercourse companion for multiple from of business Intercourse companion for multiple multiple access and	AON Victored	Ve have sent you an email.
		 The second second	Log in a Don't have an account? Sign up here	We have sent an email to adriana.piccione+02@aondirect.com.au to resetyour password. Please check your inbox and cick on the link to continue.

- Enter your username and password in the respective fields and then click Log in. •
- To reset your password, click Forgot password and enter your registered email address. A reset • password email will be sent. Click on the rest password link, then enter a new password to proceed

Dashboard	t de la construcción de la constru
Dashboard/ Quick Links	The dashboard displays a selection of quick links to various sections of the portal. The available options are as follows:
	 The Dashboard button in the top bar can be used to return to the Home/Dashboard screen at any stage in time. The Accounts button in the top bar can be used to view your current portfolio including any open quotes you might have submitted. The My Agency button can be used to view and edit agency details Click on Your name to expand the dropdown to access the contact information for the Aon Landlords Insurance team and to log out. The Renewal button can be used to view policies due for renewal in your portfolio. The Resources button can be used to access additional resources to assist you to better understand and interact with the platform
	and interact with the platform.
	Manage 264 Active Accounts 3 Renewals Resources Manage active dents and their policies Renew expiring policies Answers to common questions about the platform View Accounts * View Renewals * View Resources *



Q

Quote New Client

Methods

There are two ways to obtain a quote for a new client:

• <u>Method 1</u>: Select **Quote New Client** on the dashboard.

Quote New Client
Start a new application
Quote New Client »

• <u>Method 2:</u> Click on **Accounts** on the top banner and select the **quote new client** button. This will direct you into the online journey.

AON	88 Destinant	Accounts					(B) My Apricy	Adriana Piccione UAT Test Agency 01
	Search	Q,					Quote New Clas	H.e.
	Outstanding Quotes	Recent Submissions	Active Accounts					
			<u>/1</u>	, Ä	$\heartsuit \square$			
			You d	on't have any o	ipen quotes at t	he moment.		
				lick Quote Ne	w chent to get s	carted		
				Qui	te New Client +			

Product Selection

You will be provided an option to choose one of the two products available on the platform; namely, **Rental Protection Plus Advantage** (RPPA) and **Rental Protection Plus** (RPP) which you can select on the below screen. The details associated with the coverage under each product will be available in the **Product Brochures** shared or can be accessed via the **Resources** tile on the dashboard. Please note that building coverage is not included under the RPPA product.

Rental Protection Plus Advantage (RPPA)

AON			Sowmya NewTest AllC agency
2	What covers would you like a quote for? Select one of our pre-defined cover pads	Save & Continue	
Aon Landlords Team 1800 010 248	Rental Protection Plus Advantage - Landlords & Contents Insurance	•	
Call Chat Email Application is 10% complete	Rental Protection Plus - Building, Landlords & Contents Insurance	0	
Choose cover Property information Contact information Additional information	Before proceeding, please ensure you have written authority to apply for this insurance and complete the relevant declarations on behalf of the Landord and can approximately a second se	produce evidence of this	
Review & Submit	Phylocoldiny 1 (and 1 Baselid Goden Golds 1 Tarms of Balance Amazonet 1 ReducTobs of Physics	Save & Continue	

Note! This is the fixed price packaged policy



Tip! You can find the contact information for **Aon's landlord team** in the left pane.

Tip! You can click the **Question Mark icon** to discover tool tips.

Note! Before proceeding, please ensure you have written authority to apply for this insurance and complete the relevant declarations on behalf of the Landlord and can product evidence of this upon request.

If your client would like to obtain a Rental Protection Plus Advantage quote follow the steps outlined below:

Residential Protection Plus Advantage

• Select the respective product tile and click **Save and Continue**

AON		A Send application link	Sowmya NewTest ABC agency
	What covers would you like a quote for? Select one of our pre-defined cover packs	Save & Continue	
Aon Landlords Team 1800 010 248	Rental Protection Plus Advantage - Landlords & Contents Insurance	0	
Call Chat Email Application is 10% complete	Package that includes loss of rent, damage to contents, liability and more. Building coverage is not included in this option.		
Choose cover Property information	Image: Section Plus - Building, Landlords & Contents Insurance Image: Section Plus - Building, Landlords & Contents Insurance	0	L ₂
Contact information Additional information	All the protection of the Landlords & Contents insurance package, plus other configurable covers, all combined under one single policy.		
0	Before proceeding, please ensure you have written authority to apply for this insurance and complete the relevant declarations on behalf of the Landlord and can p upon request.	roduce evidence of this	
		Save & Continue	
	Privacy policy Legal Financial Services Guide Terms of Business Agreement Broker Code of Practice		
			Q

• Enter the Street Address of the property being insured and click Save and Continue



Note!

- Entering an address will automatically capture information from Google Maps
- Floor/Apt/Suite Number will need to be manually populated
- \circ If the Client's address is not listed, you can simply type the information in



• Provide details about the build of the Landlord's property.

				ABC agency
Aon Landlords Team 1800 010 248	Landlord Insurance Property details for 3 Thelma Street, West Perth, WA, 6 What year was the property built?	2000	Back Save & Continue	
Call Chat Email	What best describes the insured	Free Stanifies House		
Choose cover Property information	building?	Semi-detached House		
Contact information Additional information		Terrace Townhouse, Villa or Duplex		
		Retirement Village Unit or Flat		
		Relocatable Home		
		Caravan-Other Display Home		
		Other		0
			Back Save & Continue	
Powered by coverwallet	Privacy policy Legal Financial S	ervices Guide Terms of Business Agreement Broker Code of Practice		

AON					ABC agency
Aon Landlords Team	Landlord Insurance Property details for 3 Thelma Street, West Perth, WA, 6	005	Back	Save & Continue	
1800 010 248	What is the primary construction material of the walls?	Brick or Brick Veneer			
Call Chat Email		Weather Board			
Application is 40% complete		Aluminium Siding/Cladding			
Choose cover Property information		Concrete/Masonry Block			
Contact information		Fibro			
Review & Submit		Iron			
		Steel			
		Stone			
		Wood/Timber			
		Mud Brick			
		Other			
			Back	Save & Continue	
Powered by coverwallet	Privacy policy Legal Financial S	ervices Guide Terms of Business Agreement Broker Code of Practice			

• Click Save & Continue



• Provide details about the usage and occupancy of the property

AON		Send application link	owmya NewTest
Ann Landlorde Team	Landord Insurance Property details for 3 Thelma Street, West Perth, WA, 6005	Back Save & Continue	
1800 010 248	Is the property used for short term and/or holiday rental? Viss No	Short-term and/or holiday rentals are de properties that are tenanted for a duratis 12 weeks per year.	fined as on of less than
Application is 50% complete Choose cover Property information Contact information	Has the property been or expected to be unoccupied for a duration longer than 60 days from the start of the policy?		
Additional information Review & Submit		Back Save & Continue	
	Privacy policy Legal Financial Services Guide Terms of Business Agreement Broker Code of Practice		
			Q

- Click Save & Continue
- Enter the Landlord's First Name, Last Name, Email and Phone Number. <u>Do not include your own</u> information in this section.

AON			🖉 Send application link	Sowmya NewTest ABC agency
	Contact information Contact Information		Back Save & Continue	
Aon Landlords Team 1800 010 248	Landlord First Name	test		
Call Chat Email	Landlord Last Name	sovrnya		
Choose cover Property information	Landlord Email	sowmya02131050@aon.com		
Contact information Additional information Review & Submit	Landlord Phone Number	0226543456		
		I agree to the Website Terms of Use and Privacy Policy		
			Back Save & Continue	
	Privacy policy Legal Financial S	ervices Guide Terms of Business Agreement Broker Code of Practice		
				Q

- Confirm Agreement to Website Terms of Use and Privacy Policy.
- Click Save and Continue



AON				🔗 Send application link	Sowmya NewTest
An Landords Team 1800 010 248 Call Cine Cine Application is 70% complete Cine Consc information Additional Information Additional Information	Landlord Insurance Additional Information for 3 Thelma Street, West: Perth, WA 6005 Who will the policy be held by? Company Trust Superannuation Fai Decessed Estate	d		Back Save & Centinue	
Review & Submit	Please provide the full name of test test				
	Ladorowledge that I have written authority to apply for behalf of the Landord and can produce evidence of t copy of all insurance documentation one received if We are unable to proceed with your request for a landor from the Landord to paylo the insurance on their bel quotes with the Landord to allow them to obtain a quote	It this insurance and complete the relevant d is upon request. I will promptly provide the adv insurance quantation if you have not obtained aff. Please share https://www.eondirect.com.eu on directly.	eclarations on Landlord with a written suthority en-auflandlords/		
	Is there a mortgage on the property?	🛞 No			Q
Powered by COVErWallet	Privacy policy Legal Financial Services Guide Terr	s of Business Agreement Broker Code of	Practice	Back Save & Continue	

• Enter the details of the entity that will be taking out the policy

Note! I acknowledge that I have written authority to apply for this insurance and complete the relevant declarations on behalf of the Landlord and can produce evidence of this upon request. I will promptly provide the Landlord with a copy of all insurance documentation once recieved from Aon.

• Ensure you have obtained written authority from the Landlord and select the **tick box**. If you do not have written authority from the Landlord, you cannot proceed. If you don't have authority you can share the application with the Landlord to complete themselves.

Note! An error will display if you attempt to proceed without having ticked the acknowledgement and you will not be able to complete this application on behalf of your landlord client.

AON			🖉 Send application link	Sowmya NewTest ABC agency	
Acon Landords Team 1800 010 245 Carl Carl Carl Application is 70% complete Choose cover Property information Contact information	Landlord Insurance Additional information for 3 Theima Street, West Perth, WA, E Who will the policy be held by?	oos Person Company Trust Superannustion Fund Deceased Estate	Back Save & Continue		
Review & Submit	Please provide the full name of the policy holder behalf of the Landon and can copy of all insurance document Is there a mortgage on the property?	test macharity to apply for this insurance and complete the relevant declarations on produce evidence of this upon request. I will promptly provide the Landford with a attorn once received from Aon. Ym Ym Ym			
Powered by coverwallet	Privacy policy Legal Financial S	Invices Guide Terms of Business Agreement Broker Code of Practice	Back Save & Continue		

Provide details of any applicable mortgage on the property

• Click Save & Continue

.



Complete the declarations on behalf of the Landlord.

AON			A Send application link	Sowmya NewTest V ABC agency
	Landlord Insurance Declarations		Back Save & Continue	
Aon Landlords Team 1800 010 248 Call Ocar Email Application is 80% complete Choose cover Property information Contact Information	Does the Landlorch	Protein accommodation services such as student accommodation, motel or hostel accommodation, bed and br Exactor interaction is lease property to businesses, organisations or charities that provide community, public or se escales or provide multi-lease arrangements? escalese or proved multi-lease arrangements? e Subless or provide for commorcial pupposes (other than a residential rental property)? e Operate a business whose main business activity is residential building construction, demolition, land or proper you business whose main business activity is residential building construction, demolition, land or proper you business whose main business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper business activity is residential building construction, demolition, land or proper you business activity is residential building construction, demolition, land or proper you business activity is residential business activity is resid	reakfast or boarding house ocial housing tty, redevelopment?	
Additional information Review & Submit	Do any of the following statements apply to the Landlord's property?	For calle, being demolished, under initial construction or undergoing renovation requiring the removal of the ex Currently threatened by file. Rood. named cyclone, or sarthquake within the past 3 days. Beenfolded or innulated by water more than once in the last 10 years Yea Yea	ternal walls or roof	
Powered by COVERWallet	Privacy policy Legal Financial S	ervices Guide Terms of Business Agreement Broker Code of Practice	Back Save & Continue	0
AON			🔗 Send application link	Sowmya NewTest VABC agency
7	Landlord Insurance Declarations		Back Save & Continue	
Aon Landlords Team 1800 010 248 Call Char Email Application is 80% complete	Do any of the following statements apply to the Landlord?	In the last 5 (five) years, has the Landlord been charged with or convicted of, any criminal offences? In the last 5 (five) years, has the Landlord suffered any loss or damage or had any claims made against them? In the last 4 (our yeak prior), that here them in anrares for the property? It has any insurer refused, cancelled cover or required any special terms to insure the Landlord? O		
Choose cover Property information Contact information Additional information Review & Submit	Privacy policy Legal Financial S	envices Guide Terms of Business Agreement Broker Code of Practice	Back Save & Continue	
Powered by coverwallet				Q

• Enter the policy Start date



• Click Save & Continue



• **Review** the entered details on the application to ensure they are accurate.

AON		A 2	nd application link	Sowmya NewTest ABC agency
Aon Landlords Team	Review & Submit. Please carefully review the information provided to make sure all the resp.	K Back onses to questions are answered accurately. If naccurate init used to not if a chimic mode on the policy of hoth of the of	Submit »	
1800 010 248	provided, the instance may cance the policy of reduce the antonic it is req disclose accurate information is fraudulent, the insurer may refuse to pay Policy Coverage	a claim and treat the contract as if it never existed.	Ø	
lication is 100% complete	Covers selected:	Rental Protection Plus Advantage - Landlords & Contents Insurance		
Choose cover Property information Contact information Additional information	Property details Enter the address of the property to be insured:	3 Thelma Street, West Perth, WA, 6005	۲	
Review & Submit	Property details What year was the property built: What bed decribes the invaried building? What is the primity construction material of the walks?	2000 Free Standing House Brick veneer	Ø	
	Property details is the property used for short term and/or holiday renal?: Nas the property been or expected to be unoccupied for a duration longer than 60 days from the start of the policy?	No	Ø	
	Contact information Londord First Name: Londord Lost Name: Londord Final: Landord Phone Number:	test soamya soamyya2111050@Jaon.com 022654345	0	
	Additional information Who will be pulsy be held by: Piese provide the bill arear of the policy helder: Ladonovelege that These written automotivity to apply for this insurance and complete the relevant declarations on behalf of the Landonal and an produce evidence of this upon request. I will promy provide the Landonal with a copy of all insurance documentation once received from Ann. Is there a mergage on the property?	Person test tota No	0	
	Declarations Declarations Anote Landback Section 2014 Section 2014	No	٥	
	Policy start date	2024/2-13	۲	
	communication and the second sec			

• Click Submit





- The system will then generate a quote, based on the responses provided.
- You will then be presented with an overview of the quote. Click View Quote Details.

AON				🔗 Send application link	Sowmya NewTest ABC agency
2	Your insurance	quotes & policies			Insured's name test
Aon Landlords Team 1800 010 248	Requested quote(s)				3 Thelma Street, West Perth, WA, 6005
s = ×	Rental Protection	Plus Advantage			
Call Chat Email	Carrier	Additional Information	Annual Price		
	0	Loss of Rent: \$\$0,000 Contents Studious Contents Studious Paulit: Lubility: \$30,000 Paulit: Lubility: \$30,000 Baulit: Labelity: Factored Baulity: Rent: Studious Rent: Default: Included Studious: \$\$250 x: Building: Not Content Workins: Compensation: Not Insured	\$349.36	View Quote Details + Purchase online or by phone	
	Privacy policy Legal	Financial Services Guide Terms of Business Agreement Broke	er Code of Practice		
					6
					e

Acceptance and Payment

• The Landlord's quote is ready for payment.

	Dattory	8			(2 Sectore Sectore		Aissander Ham my Independence Age
		+ Al Quotes					Your insurance de
	on Lanolords Team	Your Rental Protection Plus	Advantage Quote for xxxxxx				Rental Protection I Advantage
	L (E) (23		13 Feb 2024		Previded b	C	sorysrdh
	40% Chur Drud 40% complete Review Quote	\$450% •==			CGU Proceed to Pa	chase	Total Cost \$347% North 14 Reb, 203
	hyment Options Payment Summary Payment Complete	First Hearting Annual Trans present preparation in Proceeding And Commission Annual Brance Service Charge BEER			01 S. Cal 18000	19 248	CGU Insurance
		An Table and a start of the second se	Name of the Instance of Comparison of	int including of			C 1800 (10 200
		 and a the photos process of photos to a copy of all housing discovery process. 	ner en en en anne agen. I we personen prov ner onder hen agen.				
		Sparse Response			2 ***	A frantise	
		The Application			2	A Destined	
Imperation and a second and a seco		Palage Handrag () Palage Handrag () Palage Handrag () Palage Handrage Handr	name name and the first of a second state of the second state and the second state of the second state of the second state of the	ap living mint better	R.+++	A franked	
Second		George Derves 0					
max 6 margang 6 margang <td></td> <td>Renal Presidios Put Advantage</td> <td></td> <td></td> <td></td> <td></td> <td></td>		Renal Presidios Put Advantage					
addata (addata		Own		10.00			
ministration ministration ministration ministratistration ministration		sala atan ina ing panjalan dal		10 1010.00 × 10 4400, 40 10 440	area for	٠	
alanami Balanami balanami Ba		conduct of conduct lines		149-10-14, 2000 per 210-0		•	
Name Name		140.00.00		ing an Arbeit (10) pro terms		•	
Notion Alexania <		Auto Land & Care		tig to bit, bit, bit, bit per unahi		•	
Nature Balance Margan (See See See See See See See See See Se		9/14/64		Samphonese Print Lines			
aid Biolection (Biolection (Biolecti		Publicarian		10.000		•	
파교 대표 (1995) 대표 (1995) 비료 대표 (1995) 대표 (1995) <		10.0		scholes (Commission) Londontes annés	old-peters (1), sky of providuation	•	
manage of the sector of the		layer.		top in bill, bill, or more			
• •		Webber Datage by Target		10110.00		۰	
ref ref		-		Robated discovery consist divisions a security	any in page 11 of the hory exemption as	•	
Name Name Nam Name <tr< td=""><td></td><td>ives.</td><td></td><td>An August</td><td></td><td></td><td></td></tr<>		ives.		An August			
maximum maximum tarsa maximum t		Reference		Renewal			
absolute B training B t		Faile calling from					
Notation Mat Mathematical States and Stat		to be a state to an		829			
Contract Main Section Section Main Section Section Main Section Section Main Section Section Section							
Sec. Max Max Max Max Max Max Max Max Max Max		No. 11 Contractor		ndependi 17 programme Nergenste ett. 1011			
Mank The second		(max)		Rad and Record and Solid Record			
Contract and an annual sector of the sect		-					
The detection is a set of the set of the detection of th		Kine her brack warde arrest him (Ale	1799-48-291-1456-047-047-047-				
Processing () type () Proved Series () types of Relative Segments () these Calls of Margine		Includ Proceedings Alon Alexanger's generatives, this resources 400 Y and the State State State (space of the states) galaxies and a states state that allocated galaxies are contracted as the balaxies and an additional states of the states and the states and additional states of the states and the states are states and the states are stated as a state of the states of the states and the states are states and the states of the states of the states are states and the states of the states of the states are states of the states of the states of the states are states of the		30. eVA, SET NE, Parel, and en a studie ingenome in other assessment and new regions again. Notice in a structure again the structure against against a structure and a structure and a structure intervi- tion to a structure against against a structure in the structure against against against against a structure in the structure against agai	Is an initial of the forum interview formula in the property of the forum interview formula and the second second second second second second second second forum interview for an interview, interview forum interview of the second	ninis alių a si origin par sigan: Siganis Siganis alian Siganis alian Siganis alian	
		Propping (1997) Processing land	1 Term (Theorem Spectrum & Brane Call	Prate.			

• The authority box that you previous ticked will be carried over to this section. Before proceeding, double-check to ensure you have obtained written authority from the Landlord.



• Proceed by clicking **Purchase Policy**.

AON	8			p mentapplication test		Alexander Hamilton
	+ All Quarters					Your insurance details
Sen Landkreb Team	Your Rental Protection Plus A	dvartage Quate for xeesox				Rental Protection Plus Advantage
1800 010 248		13 Feb 2024 🕢		Provided by		insured's name adryardh
cal car brail	\$450 ²⁰	This is a first price product, pinner you wish in charge any of the solution	arî te if nîs	cou		Total Cost \$347% From 14 Feb, 2024
Robert Deces Represent Options Represent Summary Represent Complete	Park Monty Woad Total amount juryitite is instance of			Parchase Fel Gr	lay »	CEU HISWAYCE
	Ant Constitution 1993/09 Ender Service Charge 143/09 Ant Total Remuteration 1493/03					Purchase Policy >
	Place centre de balan la solaria. Indexadage de la terre este este este ande de la constance de la constance de sego d'attentione deuxentation este terre acconstance este constante de terre de la constance de la constante de la constance de la constante de de la constante de la constante del de la constante de la constante de de la constante de la constante de de la constante de la constante de de la constante del la constante della constante della constante de la constante de la constante della constante della constante de la constante della constante della constante de de la constante della constante della constante della constante della constante della constante della constante della constante de la constante della constante della constante della constante de la constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante della constante dell	and for the bearing and complete the minute and the paper response and complete the minute manual four-transmission and the processing product of the paper of the particular of particles of the paper sector and and the particles of the particles paper sector and and the data sector and any app	t des la reliere un or Landon tracité trac			Q, 180000248
	Parlee Departerts					
	Commencement and a second seco	# 495		S.m.	d. Barran	
	Internation Public International Cost Or Technology Public Version Public Version Cost Or Technology Technology Cost Or Cost	ny nameta Roccas aproduced-ratestic being ng namerapase analogi being saturation	Consection Named	5.00	d format	
	Carenzage Oversens					
	Grange		Units			
	Control Contro		eous.			
	Call Print Day Is proving damage		Grouping and an over the second	2		
	Danish dan se uni		this Shift as and			
	heb Lede Com		Construction per para			
	Terration (Construction)					
	Test		NUMBER OF STREET, STRE	e papi to ditre holy ending to be	uetr •	
	See.		La su stiluitti per anant			
	Makeura Surraya Na Makeura		12-0-10000 Instalati (Servenanen Gestilans gajo - Se	er page 12 ohter heley Westing Pill par		
	1.024		hat included			
	Weber Compensation		his imared			
	Public Labeling Course					
	from to all other claims		640			
	Your information		1492000 1190-aan Annaan Annago aho, aho, 3199			
	in the second se		harrent kinaljuna aan 1-00 Juli 1-0			
	Debater 4 can be device a constant arrange 2001 (2001) that the beam of the states again a constant for the state beam of the states again a constant of the states of the states again and and a state of the states of the states again and a state of the states of the states again and a state of the states of the states again and a state of the states of the states again and a state of the states again and a state of the states against a states again and a states against a states against a states against a states against against a states against against a states against against a states again	SIGNATION (MILLION OF SHE) India benerati and MILLION (MILLION OF SHE) India benerati and MILLION (MILLION OF SHE) In marked sector marked and and marked she and the sector marked sector of she	VIS.3.5.1.1.1 (see) with a low of agreement of law TYPA show that sets (any agree) can be deter and the sets of a set of a set of a set of a set of a constant of a set of	hard dite teams, instance, and annotation opposite and the following sector that the court of the sector and that the court of the sector team of the sector and the sector team of the sector and the sector team of the sector and team of the reference policy of the reference policy of the reference policy of	nimirading as servinde plar rapid. Inder a conditional Inder antianisa di Inder antianisa di	

• If you proceeded to this stage and did not have the written authority to purchase on behalf of the Landlord, uncheck the box and do not proceed.

Note! I acknowledge that I have written authority to apply for this insurance and complete the relevant declarations on behalf od the Landlord and can product evidence of this upon request I will promptly provide the landlord with a copy of all insurance documentation once received from Aon.

- Obtain authority from the Landlord and select the tick box.
- Click Purchase Policy to proceed.



AON			🛱 Send application link	ABC agency
	Select your preferred payment optio	DN « Back	Save & Continue »	Your insurance det
Aon Landlords Team 1800 010 248	Choose the payment plan that suits the Landlord most			Insurance Product Rental Protection P Advantage
Call Chat Email	Choose the Landlord's payment		0	shivlandrrpa
60% complete	Invoice Property Manager			Total Cost \$339 ²²
Review Quote Payment Options	Your Order Summary			From: 1 Feb, 2024 To: 1 Feb, 2025
Payment Summary	Description		Amount	Carrier logo CGU Insurance
Payment Complete	Base Premium		\$339.22	AFSL: 227681
	GST on Premium		\$27.78	
	Stamp Duty		\$33.62	
	Total Cost		\$339.22	
owered by coverwallet	Privacy policy Legal Financial Services Guide Tern	« Back	Save & Continue » ode of Practice	
Powered by Coverwallet	Privacy policy Legal Financial Services Guide Terr	« Back	Save & Continue »	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr	e Back	Save & Continue »	
Powered by Coverwallet	Privacy policy Legal Financial Services Guide Terr Services Guide Terr Anchula Verma tert AD081 Agency Save & Continue • Your Insurance details	« Back	Save & Continue » ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Service approximation Services Guide Terr Service Service approximation Service Service Accordinue • Your insurance details Rental Protection Plus Advantage	e Back	Save & Continue »	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Service augustantian Stell Service & Continue + Your insurance details Insurance Product Rental Protection Plus Advantage Insurance Product	« Back	Save & Continue »	
Powered by Coverwallet	Privacy policy Legal Financial Services Guide Terr Service agustaneous tank Service & Continue • Your insurance Product Rental Protection Plus Advantage Insurance Product Rental Protection Plus Advantage Insurance Product Rental Protection Plus Advantage Insurance Product Rental Protection Plus Advantage	e Back	Save & Continue > ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Serve approximation Services Guide Terr Serve approximation Service Constraints Serve & Constraints Serve & Constraints Vour insurance details Insurance Product Rental Protection Plus Advantage Insurance Product Rental Protection Plus Advantage Insurance Advantage Insurance Advantage Insurance Services Services Services Services Services Protection Plus Advantage Insurance Product Rental Protection Plus Advantage Insurance Services Services Insurance Services Insurance Insurance Services Insurance	« Back	Save & Continue > ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Serve approximate Services Guide Terr Serve & Constitute - Serve & Constitute - Vour insurance details Insurance details Insurance Advantage Insurance Insurance Insurance Advantage Insurance Insurance Insurance Insurance Insurance Insurance Insurance Insurance Insurance I	e Back	Save & Continue > ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Privacy policy Legal Financial Services Guide Terr Archula Verma text Archula Ve	e Back	Save & Continue > ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Privacy Policy Legal Financial Services Guide Terr Policy Policy Policy	e Back	Save & Continue > ode of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terr Archuda Verma ter Archuda Verm	e Back	Save & Continue > ode of Practice	

- The payment is automatically defaulted to allow the Property Manager to make payment on behalf of the Landlord.
- You can pay the Landlord's policy on their behalf by following the Bpay payment instructions on the tax invoice.



Review and Submit	and the second second
Click on "Submit" to accept this quote and submit your payment details	nsurance details
Aon Landlords Team 1800 010 248 Payment Review Rental A Call Chat Effective Policy Period: \$1339.22 Call Chat Email Payment Due today: \$339.22	Irance Product Il Protection Plus Advantage sured's name hivlandrrpa
 Botk complete Review Quote Payment Options Payment Summary Payment Complete Complete Complete Complete Complex Complex Subject to the full terms and conditions of the policy working and the specific coverage terms, sub-limits and endorstements set out in the Landlord's quote and the information provided in the landlord specific coverage terms, sub-limits and endorstements set out in the Landlord's quote and the information provided in the landlord specific coverage terms, sub-limits and endorstements set out in the Landlord's quote and the information provided in the landlord's coverage terms, sub-limits and endorstements set out in the Landlord's quote and the information provided in the landlord's function of the policy working. 	Total Cost \$339 ²² or 1 Feb, 2024 or 1 Feb, 2025 Carrier logo U insurance 4F5L: 227681
Privacy policy Legal Financial Services Guide Terms of Business Agreement Broker Code of Practice Powered by COVErWallet	

• Review and **submit** payment.

AON			A Send application link	Sowmya NewTest ABC agency
Aon Landiords Team 1800 010 248				Your insurance details Insurance Product Rental Protection Plus Advantage Insured's name shivlandrrpa
100% complete Review Quote Payment Options Payment Summary	Your Landle Please download the policy doc You will receive an in	ord's policy documents uments below and share them with the L voice for payment in 1-2 business days.	andlord.	Total Cost \$339 ²² From: 1 Feb, 2024 To: 1 Feb, 2025
Payment Complete	We We'd like to hear at	value your feedback. out your online experience with Aon. Start Survey		CGU Insurance AFSL: 227681
	Documents Policy Wording Financial Services Guide Tax Invoice Policy Schedule Your Application Certificate of Currency If you need anything in the meantime, please comprivacy policy Privacy policy Legal Financial Services Guide	Actions Q View Download Q View Download This will be sent to your nominated email This will be sent to your nominated email Q View Download This will be sent to your nominated email This will be	l address, when available. l address, when available. l address, when available. r Code of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide	Terms of Business Agreement Broke	r Code of Practice	



Rental Protecition Plus (RPP)

RentalIf your client would like to obtain a Rental Protection Plus quote follow the steps outlined below:Protection Plus

• Select the respective product tile and click Save and Continue

AON			Sowmya Mudunuri 1st Choice Property International Pty Ltd
2	What covers would you like a quote for? Select one of our pre-defined cover packs	Save & Cor	tinue »
Aon Landlords Team 1800 010 248	Rental Protection Plus Advantage - Landlords & Contents Insurance		9
Application is 10% complete	Rental Protection Plus - Building, Landlords & Contents Insurance		?
Property information Contact information Additional information Review & Submit	River and a Lord I. Consult France Cale I. Terry of Balance American	Save & Cor	tinue »
	Privacy policy Legal Financial Services Guide Terms of Business Agreement		

• Enter the Street Address of the property being insured and click Save and Continue

AON	Property details Enter the address of the property to b	e insured						« Back	
7	Street Address								
Aon Landlords Team 1800 010 248	Floor/apt/suite number (optional)								
Call Email	Suburb								
lication is 20% complete	State				v				
Choose cover Property information	Postcode								
Contact information Additional information		7	8	9					
Review & Submit		4	5	6					
		1	2	3					
		0		63					
								« Back	
	Privacy policy Legal Financial S	ervices Gu	ide 1	ferms of Busine	is Agreement				
wered by coverwallet									



• Enter your contact details and click Save and Continue

AON	Contact Information Please fill in the contact details of the poli	cyholder « Back	Save & Continue »
	Landlord First Name		
Aon Landlords Team 1800 010 248	Landlord Last Name		
Call Email Application is 60% complete	Landlord Email		
Choose cover Property information Contact information	Phone Number		
Additional information Review & Submit		I agree to the Website Terms of Use and Privacy Poli	cy
		« Back	Save & Continue »
Powered by coverwallet	Privacy policy Legal Financial Servi	ces Guide Terms of Business Agreement	

	Additional information for 201 Kent Street, Maryborough, QLE	. 4650		« Back	Save & Continue
	for 201 Kent Street, Maryborough, QLE	, 4650			
-	Who will the policy be held by?	Damag			
e		Person			
on Landlords Team		Company			
1800 010 248		Trust			
S Email					
cation is 70% complete		Superannuation Fund			
catoria ron comprete		Deceased Estate			
Choose cover					
Property information	Please provide the full name of				
Additional information	the policy holder				
Review & Submit					
				« Back	Save & Continue
	Privace and a second state	nders Colds 1. Terms of Distance Assessment			
	Privacy policy Legal Pinancial Si	rvices Guide Terms of Business Agreemen			
ered by coverwallet					
ered by coverwallet					
ered by coverwallet					
ered by coverwallet	Policy start date				
ered by coverwallet	Policy start date			« Back	Save & Continue
ered by coverwallet	Policy start date			« Back	Save & Continue
Acon	Policy start date	65/04/2023		« Back	Save & Continue
Acon	Policy start date When would you like your policy to start?	05/04/2023		« Back	Save & Continue
Acon Ecology Langedords Team Langedords Team	Policy start date When would you like your policy to start?	05/04/2023		- Back	Save & Continue
ACON	Policy start date When would you like your policy to start?	05/04/2023		= Back = Back	Save & Continue Save & Continue
And the coverwallet	Policy start date When would you like your policy to start?	05/04/2023		= Back = Back	Save & Continue Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		« Back « Back	Save & Continue Save & Continue
And by coverwalled	Policy start date When would you like your policy to start? Privacy policy Legal Financial Se	05/04/2023		< Back < Back	Save & Continue Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		« Back « Back	Save & Continue Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy poky Legal Financial Se	05/04/2023		< Back < Back	Save & Continue Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Pinancial Se	65/94/2023		< Back < Back	Save & Continue Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		« Back « Back	Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial se	05/04/2023		« Back « Back	Save & Continu
eret by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Pinancial Se	05/04/2023		< Back < Back	Save & Continue
ered by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023 rvices Guide Terms of Business Agreemen		« Back « Back	Save & Continue
eret by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial se	osroa-2023		« Back « Back	Save & Continue
eret by Coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sa	05/04/2023		< Back	Save & Continue
erent by COVERVIABLE	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		< Back + Back	Save & Continue
erent by coverwallet	Policy start date When would you like your policy to start? Privacy poky Legal Financial Se	05/04/2023		« Back	Save & Continue
ever by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		< Back	Save & Continue
event by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Se	05/04/2023		< Back	Sove & Continue
erret by coverwallet	Policy start date When would you like your policy to start? Privacy poky Legal Financial Se	05/04/2023		< Back	Save & Continue
eret by Coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		< Back < Back	Save & Continue
eret by COVERVAILE	Policy start date When would you like your policy to start? Privacy policy Legal Financial Se	05/04/2023		< Back	Save & Continue
erel by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Pinancial Sc	05/04/2023		< Back	Save & Continue
eed by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial Sc	05/04/2023		< Back + Back	Save & Continu
eed by coverwallet	Policy start date When would you like your policy to start? Privacy policy Legal Financial se	05/04/2023		< Back	Save & Continu



• Review the details entered to ensure they are accurate and click Submit

AON	Review & Submit		« Back	Submit >
2	Please carefully review the information provided to make sure all the responses cancel the policy or reduce the amount it is required to pay if a claim is made or refuse to pay a claim and treat the contract as if it never existed.	to questions are answered accurately. If inaccurate information is prov in the policy, or both. If the failure to disclose accurate information is frai	ded, the insu idulent, the i	Jrer may nsurer may
1800 010 248	Policy Coverage			Q
Call Email	Covers selected:	Rental Protection Plus - Building, Landlords & Contents Insurance		
ication is 100% complete	Property details			C
Choose cover	Enter the address of the property to be insured:	201 Kent Street, Maryborough, QLD, 4650		
Property information Contact information Additional information Review & Submit	Contact Information Landford First Name: Landford Last Name: Landford First Name: Phone Number:	Karan Singh karan8031002@aon.com 022222222		(
	Additional information Who will the policy be held by? Rease provide the full name of the policy holder:	Company Karan Inc.		(
	Policy start date When would you like your policy to start?	2023-04-05		C
	Privacy policy Legal Financial Services Guide Terms of Business Agreement		« Back	Submit #

• The following message will be displayed by the platform

AON	Sow 1st C	rmya Mudunuri Choice Property International Pty Ltd
7	This is only an indicative quote (S)	Insured name sowmyacforafour
Aon Landlords Team 1800 010 248	Share this application with your client	Address 1234, sdfgh, Avenue Range, SA, 5273
Sall Email	Share this application with your client to complete the application	
con chon	Requested quote(s)	
	Rental Protection Plus	
	We are working on your quote! We will let you know as soon as we receive a response. If you have any questions, please give us a call at 1800 010 248	
	Privacy policy Legal Financial Services Guide Terms of Business Agreement	
Powered by coverwallet		

- The Aon broker will arrange for a quote and update the client record
- The Aon broker will then share the quote via an email with both you and the landlord

Note: The declarations and the payment for the policy cannot be completed by a Real Estate Agent. They will require completion by the Landlord.



Share Application

Methods

Click on the **share application link** button to easily share your client's application via email at any stage in the web journey by clicking on the button in the top bar.



Process

• Click on **Send Application Link** button on the top bar or next to the indicative quote and enter the client's preferred email address

	AON			
Contract of Contra	Ann Landon et al. Ann Landon et al. Ann Landon et al. Annole in all the compare Compare the following of	And	- State	

• Enter the landlord's preferred email address. Do not enter your own email address.



Click Send



Application Link

• Your client will receive the below email and can continue the application process by clicking on the Access My Application button



Reminders

The platform also sends out a series of reminders to both the landlord and the real estate agent at defined timeframes to seek action from the landlord on the provided quote.

Renewal

Rental Protection Plus Advantage (RPPA)

Viewing your Renewals

To be presented with a list of policies that are ready to be renewed, click the **View Renewals** button on the dashboard.

AON Bashboard Accounts		资。 Anshula Verma My Agency ABC agency
Quote New Client	7 Open Quote(S)	All Applications
Start a new application	view and manage quotes	18 application(s) this week
Quote New Client »	view quote(s) »	All Applications »
Manage 96 Active Accounts	1 Renewal	Resources
Manage active clients and their policies	Renew expiring policies	Answers to common questions about the platform
View Accounts >	View Renewals »	View Resources »

Note: This section will only show policies that which are marked as **ready to bind** (renew) by the Aon team and which are required to be sent out to the Landlords to accept and make payment.

Once the payment has been received, the policy status will be marked as Active and the policy can be viewed under the Active Accounts tab.



RenewingOnce a policy has been marked as Ready to bind (renew) by Aon, you can accept and choose payment for the
policy.Policypolicy.

• Click the **Show more** button on the individual cover record.

	shboard Accounts					88 My Agency	Sowmya Mudunuri ABC agency
Search Q							Quote New Client »
Open Quote(s) All applications	Active accounts	wals					
Account Name	Contact	Effective Date 🔿	Insurance Type	Premium	Status		Actions
David Simpson Agent: Sowmya Mudunuri	Contact abca	2023-05-31	Rental Protection Plus Advantage	\$356.02	Ready to bind		Show more »

You will be presented with an overview of the renewal policy. Click on **Renew Policy** button.

AON				A Send application link	Sowmya NewTest ABC agency
Aon Landlords Team	Your insuran	ce quotes & policies			Insured's name Christian & Jenny Garcia Address 2, Shop 131b King St.,
1800 010 248	Policies up For Ri	ion Plus Advantage	Current Policy	Evnires 08 January 2024	MASCOT, NSW, 2020
Call Chat Email	Carrier	Additional Information	Indicative pricing per year	expires of junctiny, 2024 (iiii)	
	cau	✓ Rent Default: Included × Building: Not Covered × Workers Compensation: Not Insured	\$330	Renew Policy »	
	Privacy policy Legal	Financial Services Guide Terms of Business Agre	ement Broker Code of Practice		



٠

• Review the Quote details page and click **Proceed to Renew** button.



Note! Before proceeding, please ensure you have written authority to apply for this insurance and complete the relevant declarations on behalf of the Landlord and can product evidence of this upon request.

• Ensure you still have, or re-obtain written authority from the Landlord and select the **tick box**. If you do not have written authority from the Landlord, you cannot proceed.



• Select the **Tick box** and proceed.

Dashboard	Accounts			29 Send application link	My Ap	Alexandier Hamilto ency Independence Agency
	« All Quotes					Your insurance deta
Aon Landicrds Team 1800 010 248	Your Rental Protection Plus	Advantage Quote for xxxxxx				Rental Protection Plu Advantage Insured's name sdrysrdh
Call Chai Email	\$450 ²⁰	Policy Start Date This is a fixed price product, pleas you wish to change any of the sol	or sult us IP - Emilio	CGU		Total Cest \$347%
Review Quote Payment Options Payment Summary	Plans			Proceed to Ren	ew>>	10: 14 Feb, 2025
) Payment Complete	Streethy Annual Total amount payable is inclusive of Aon Commission \$99.09 Braker Service Charge \$6.00 Aon Total Remunecation \$99.09			💊 Call 1800 01	0.248	CGU Insurance 1992 227681 Proceed to Renew>>
	Rease confirm the below to continue accounting that have enter authomy behalf of the landow and can group on the account of it instrument occumentation once	to apply fee this repurance and complian the rele tence of this upon request, i will promptly provid received them. Any	sant das Severans en e the Landond with			or 💊 1800 019 248
	Review Documents					
	Quite Proposal The Brazile escurar guits, excluding any entertainents Tana dealeration	Prick apply		(2) xxw	J. Dewritad	
	Internation that you have independ to us for the independence of Paricy Working © Really write and construct colors out independence of main these endocuments activity may have the effect of or	onto demonstrative Passes are applicable and a servery in Over sharing an encoding some and out in the Passy Monthly	nge Caesina beken. Naci musi	8) rea	J. Develant	
	Coverage Overview Renkal Protection Plus Advantage Coverage		Linets			
	Cartaria.		\$93,009		•	
	Sales of rend lake to anoperty damages		Op is \$10,001 or 52 weeks, whichever spreak fee		•	
	Duringe by lenarity pers		to a 1250 per dars			
	Public Lubitly Court		00 III \$20,000,000 per event		•	
	Rent default		Madesary presal limit \$12,000		•	
	Theft by seven		Up to Escana		•	
	Rod		Included (Commercement Conditions apply - See details)	page 12 of the Policy Wording/PDS pale	vet for	
	Sam		Up to \$50,000 per event.		•	
	Millionus Demagniky Tenant		Mp 10: \$50,000		۰	
	24		miclasted (Commencement Conditions appry - See desiring	page 12 of the Policy Hordery #25 pilos	a).tor	
	antel		NET POLY OF		0	
	Workers Compensation		NEC Process			
	Public Lieb/Hy Licens		54			
	Extens for all other dame		4290			
	wear information		Mityotah 1 Tartagi Autous Nangarata, VIC, 3077			
	Gentant		Next Heat Next Direct Cores Next Direct 2003.2466			
	Buckarer C. Senset Sensers Academic Lenner 2014 (2011) C. Senset Procession Science and Senset Sens	тавлика тар. нето зната на пред зната на пред на пред зната на пред на пре пред на пред на п	CO ATTOLET LET I PARTE SERVE A DATARE Agreement als hand to other manager and mails a place agreement als hand a placement of the manager and the manager and particular of thermals theorem particular data and particular of thermals theorem particular data and particular of thermals theorem particular data and particular of the served and particular particular data and particular of the served and particular data and particular to the served and particular data and particular data and particular of the served and particular data and particular data and particular data and particular data and particular data and particular data and particul	It of the insume, meanware Australia Jam perturbs with the neuron are such that we fithword in an information of the anti- meters and fraveral balances have neu- toors, Target Mannel Informations, and it and conditions with the minimum party. Mil-	teal trading as a remain your parts and considered, al policy remain and consist up if	

Payment

Proceed with payment by clicking **Proceed to Renew**.

AON		P See approached	Anshula Verma test ADIB1 Apency
5	Select your preferred payment option Tale action to start the Landord's coverage today	+ flack Save & Continue +	Your insurance detail
Aon Landiords Team 1800 010 248	Choose the payment plan that suits the Landford most		Rental Protection Plus Advantage
	Choose the Landiord's payment	0	Anshula test client
60% complete	And the second s	You can pay the Landlord's policy- following the Bpay payment instru-	on their behalf by clons on the tax
Payment Options	Your Order Summary		2024 13 Feb. 2025
Payment Summary	Description Total Prenium	Antoint \$450.20	cev
0	Base Premium GST on Premium	\$336.04	CGU Insurance
	Stamp Duty	\$37.17	
	Total Cost	R455.29 Due Ticky	
		• Back, Seev. & Continue •	
	Privacy policy Legal Financial Services Guide Terms of Business Agreement Broker Code of Practice		

- Allow the Property Manager to make the payment on behalf of the Landlord.
- You can pay the Landlord's policy on their behalf by following the Bpay payment instructions on the tax invoice.
- Click Save and continue



AON	🖉 Send application link	Sowmya NewTest ABC agency
-	Review and Submit Cick on Submit to accept this quote and submit your payment details	Your insurance detail
Aon Landlords Team 1800 010 248	Payment Review	Insurance Product Rental Protection Plus Advantage
Call Chat Email	Effective Policy Period: From 4.00pm 08 Jan, 2024 to 4.00pm 08 Jan, 2025 Total Amount Payable: \$330,00 Payment Due today: \$330,00	Insured's name Christian & Jenny Garcia
80% complete	Agreement	Total Cost
Review Policy Payment Options	By clicking submit, you advowledge and declare that: • The insurance policy coverage is subject to the full terms and conditions of the policy wording and the specific coverage terms, sub-limits and endorsements set out in and the information provided nyour application.	5330** From 8 Jan, 2024 To 8 Jan, 2025
Payment Summary	You have read and understood our Important Notices including your Duty of Disclosure to the Insurer.	
) Payment Complete	• Toru lass of our protessional services in subjects on or term of patients and instructs shores shares. • An may called uss of our protessional services in a protein information of terms of protein protein services and products we and our group of engineer deriv, in the manner set out in the AoN Privacy Netice. For Larger information about on privacy practices, plase infer to the AoN Australia Group Network Wile Science and products we and our group of engineer. The AoN Australia Group Network Wile Science are a group of and a label backet by our request. • By proceeding with this imature paties, you acknowledge that your proper paraager may be paid a fee by Aon Mich represents 7.5% of policy premium. You correct to the Mining your information is used and provide paties with your normated property manager.	CGU Insurance
	Future renewals	
	To help you stay protected, this insurance policy will be automatically renewed upon each expiry. We will send the renewal documents up to 30 days in advance of the renewal date so you have plenty of time to review the information and advise us of any changes.	
	Sign to Authorise and Accept	6
	sowmya	6

• Sign to authorise on behalf of the Landlord and click **Submit**.

AON		😥 Send application link	Sowmya NewTest ABC agency
Aon Landiords Team 1800 010 248			Your insurance details Insurance Product Rental Protection Plus Advantage Insured's name shivlandrrpa
100% complete Review Quote Payment Options	YOUF LANDIG Please download the policy doc You will receive an in	ord's policy documents uments below and share them with the Landlord. voice for payment in 1-2 business days.	Total Cost \$339 ²² From: 1 Feb, 2024 To: 1 Feb, 2025
Payment Summary Payment Complete	We We'd like to hear ab	value your feedback. out your online experience with Aon. Start Survey	Carrier logo CGU Insurance AFSL: 227681
	Documents Policy Wording Financial Services Guide Tax Invoice Policy Schedule Your Application Certificate of Currency If you need anything in the meantime, please coi Privacy policy Legal Financial Services Guide	Actions Q. View & Download Q. View & Download This will be sent to your nominated email address, when available. This will be sent to your nominated email address, when available. Actions C. View & Download This will be sent to your nominated email address, when available. Itact us on 1800 010 248 Terms of Business Agreement Broker Code of Practice	
Powered by coverwallet	Privacy policy Legal Financial Services Guide	Terms of Business Agreement Broker Code of Practice	

• The Landlord's policy has now been renewed.



Rental Protection Plus (RPP)

Dashboard Accounts		My Agency ABC agency
Quote New Client	7 Open Quote(s)	All Applications
Start a new application	View and manage quotes	18 application(s) this week
Quote New Client »	View quote(s) »	All Applications »
Manage 96 Active Accounts	1 Renewal	Resources
Manage active clients and their policies	Renew expiring policies	Answers to common questions about the platform
View Accounts »	View Renewals »	View Resources »

Note: This section will only show policies that which are marked as **ready to bind** (renew) by the Aon team and which are required to be sent out to the Landlords to accept and make payment.

Once the payment has been renewed, the policy status will be marked as Active and the policy can be viewed under the Active Accounts tab.

Once a policy has been marked as Ready to bind (renew) by Aon, you can share the policy with the landlord to seek acceptance and choose payment for the same.

renewal policy with the Landlords

Sharing the

Viewing your

Renewals

• Click the Show more button on the individual cover record

AON	Dashboard Accounts				දසී My Agency	ABC agency
Search	Q					Quote New Client »
Open Quote(s) All app	lications Active accounts Renewa	ls				
Account Name	Contact	Effective Date 🔨	Insurance Type	Premium	Status	Actions
Client Name Agent:	Name: clientemail@aon.com 0408 709 389	2023-04-26	Rental Protection Plus	\$936.25	Ready to bind	Show more »



To be presented with a list of policies that are ready to be renewed, click the **View Renewals** button on the dashboard.

• You will be presented with an overview of the renewal policy. Click on **Send Application Link** button on the top bar or next to the indicative quote

AON				🖓 Send application link	ABC agency
7	① This is only an	n indicative quote		(\mathbf{x})	Insured's name Client Name
Aon Landlords Team 1800 010 248	Share this ap	plication with your client			Address
Call Email	Share this application	on with your client to complete the application			
	Policies Up For Re	newal			
	Rental Protection	on Plus	Curre	nt Policy Expires 26 April, 2023 💼	
	Carrier	Additional Information	Indicative pricing per year		
		Click 'Renew Policy' to see your renewal quote details	\$936.25	Send application link	
	Privacy policy Legal	Financial Services Guide Terms of Business Agreement			

If the client has provided you with their digital consent,

• If the client's email address is available on file, it will be auto populated in the below field. In case an email address is not available, you will be required to add the Landlord's email address in the respective field. Do not enter your own email address.

AON			🛱 Send application link	Anshula Verma ABC agency
				Insured's name Client Name
Aon Landlords Team 1800 010 248	Share this application w	ith your client		Addres
S 🖂	Share this application with your		\otimes	
Call Email	Policies Up For Renewal	Send application link to your client		
	Rental Protection Plus	Please ensure this is your client's email. We will send them an email	Eurrent Policy Expires 26 April, 2023 🛗	
	Carrier Additio	Client's email	ar in the second se	
		clientemail@aon.com		
	cou - Click	We've used the email you have provided in the application.	Send application link	
	Privacy policy Legal Financial Serv	ices Guide Terms of Business Agreement	-	
Powered by coverwallet				

Click Send





• Your client will receive an email from Aon with a link to access their renewal policy application

If client has not provided you their digital consent or prefers paper-based mail,

Contact the Aon team to obtain the renewal documentation for mailing out to the client

Note: Renewal acceptance of the policy cannot be completed by a Real Estate Agent. They will require completion by the Landlord therefore, its crucial to declare the landlord's email address while filling out the above field.

Acceptance and Payment

Landlord can access their renewal by clicking on the link in the email and then clicking the **Renew policy** button the below page to access their policy details to review and complete the payment.

AON	Your insurance quotes & policies	Insured's name Client Name		
7	Policies Up For Renewal			
Aon Landlords Team	Rental Protection Plus Current Policy Expires 26 April, 20	023 🛗		
1800 010 248	Carrier Additional Information Annual Price			
Call Email	Click 'Renew Policy to see your \$936.25 Renew Policy •			
	Got questions? We've got answers			
Powered by coverwallet	Privacy policy Legal Financial Services Guide Terms of Business Agreement			

Reminders

• The platform also sends out a series of reminders to both the landlord and the Property Manager at defined timeframes to seek input from the landlord on the provided quote.



Review your Portfolio

Options

On your dashboard you can view the **Open Quotes, All Applications and Manage Active Accounts**. You can do this by either clicking the tiles on your **Dashboard** or by clicking on the Account option on the top bar.

AON	Dashboard Accounts			器 My Agency	Adriana Test UAT Test Agency 01	~
	Quote New Customer start a new application Quote New Client +	6 Open Quote(s) View and manage quotes View quote(s) +	All Applications 14 applications) the week All Applications =			
	Manage 4 Active Accounts Manage active clients and their polices View Accounts +	Resources Answers to common questions about the platform View Resources #				

The tiles available to access your portfolio are as follows:

- **Open Quotes:** This will give you access to view a complete list of quotes that you have presented to your clients that have not yet been accepted or purchased.
- All Applications: This will give you access to view a complete list of applications that you have submitted
- Active Accounts: This will give you access to view a complete list of active policies via this portal under your portfolio.

Additional Options Each of these tabs also allow you to perform specific actions based on the type of submission it includes. You can access these by clicking on **View more** under the Actions column.

AON	Dashboard Accounts				器 : My Agency	Sowmya Mudunuri UAT Test Agency 01
Search	9,					Quote New Client »
Open Quote(s) All applicat	ions Active accounts					
Your account	Client contact	Last activity \wedge	Insurance type	Industry	Status	Actions
✓ sdfghj Agent: Sowmya Mudunuri	sowmya test sowmya03151102@aon.com (02) 2334 2222	03/15/2023	Rental Protection Plus Advantage	N/A		✓ View more
✓ xcvdddd Agent: Sowmya Mudunuri	sowmya test sowmya03150846@aon.com (02) 2321 1111	03/15/2023	Rental Protection Plus Advantage	N/A	Quoted	✓ View more
✓ asdfghj Agent: Sowmya Mudunuri	sowmya test sowmya03140434@aon.com (02) 9337 3456	03/15/2023	Rental Protection Plus Advantage	N/A		✓ View more
✓ dfghdjk Agent: Sowmya Mudunuri	sowmya test sowmya03140152@aon.com (02) 2321 1111	03/14/2023	Rental Protection Plus	N/A	Application Submitted	✓ View more
✓ Karan Inc. Agent: Karan Singh	Karan Singh karan14031229@aon.com	03/14/2023	Rental Protection Plus Advantage	N/A		Y View more

All Applications and Open Quotes

- Start: Start a new application for the respective client
- View Quotes: View available quotes for the client
- Edit application: Edit the saved application for the client



Quoted	 View less 	
	Start »	
	View quote(s) »	
	Edit application »	
Quoted	✓ View more	
Application Started	✓ View more	

Active Accounts Click on the View Account button to access the below options:

• View Policy: Access the client's policy schedule and premium details for the specific policy



• Modify Policy: Allows the Property Manager to cancel the policy or request a change





Administration

My Agency

As a principal agent/ director of the agency, you would receive additional options to manage your agency by selecting the **My Agency** button on the top bar.

This section provides you with the options to view and edit your agency address, phone number and a list of all your registered agents.

AON	Dathboard	(S) Accounts			·85 My Agency	Adriana Piccio Test Agency 5
	Agency overview	Agents				
	Test Agency	5				
	Agency info	ormation (2)	Agents (36)		0	Ð
	0		Agent information	Email	Phone	
	Sik	Test Agency 5 (545) 452-1318		ionuchazaparu@coverwallet.com		
		agency5@cwtest.com		sara.lerma@coverwallet.com		
			Amin Hoque	amin.hogueBcoverwallet.com	1234567890	
	New South Wales	2145, 2145, Auburn, NSW	Esperanza Amaya	esperanza.amaya@coverwallet.com	1232342332	
	Map Satellite	ette j C j j j j j j j j j j j j j j j j j			View Agents	
	1 +	South Grandle				
	-	Autum				
	and the	Antonia Section State St				

Agency information

The Agency information screen allows you to view the agency details you provided during the sign-up process, and update your Real Estate agency logo, if required.

Note: If you would like to change your agency trading name, legal name, ABN, agency email or phone number, you will need to contact the Aon Landlords team on **1800 010 248**.

Agents

To change agent details or add a property manager, Click the **pencil icon** next to this section.

AON	Deshiboard Accounts						용 My Agency	Adriana Piccione Test Agency S			
	Aproj ovrvien Aperts										
	Test Agency 5						+ Add new age	et			
	Agent information	trial	Phone	Date added	Last Activity	Performance Last Month	Actions				
	adriana test	adriana.test@testagency.com	041111111	07/18/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		sara lernadicoverwallet.com		07/21/2022		Application submitted; 0 Quoted accounts: 0 Binds: 0	۲				
	Amin Hoque	amin.hogue@coverwallet.com	1234567890	07/29/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
	Esperanza Amaya	esperanza.amaja@coverwallet.com	1232542332	08/01/2022	12/28/2022	Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		amin.hogaedaon.com		08/24/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		anunag tanwar@coverwallet.com		08/24/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		sulnyman abasov@coverwallet.com		08/24/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		marous venable@coverwallet.com		08/24/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				
		federico perez@coverwallet.com		08/24/2022		Application submitted: 0 Quoted accounts: 0 Binds: 0	۲				

You can add new agents by clicking the **Add new agent button** or edit existing agents details by clicking the **Edit icon** under the Actions column.

AON	22 Dashboard	Accounts		8) My Agency	Adriana Piccione Test Agency 5
	Agency overview	Agents			
	Edit Agent 6 Invite colleagues to	o your agency's Ar	an Agent Portal account	save and Continue +	
		First Name	adriana	•	
		Last Name	Kex .		
		Email	adriana.https://aconf The agent will use this email to log into the platform	•	
		Phone Number	641111111		
			Cance	Save and Continue >	

Note! If you would like to remove any existing agent, please contact the Aon Landlords Insurance team on 1800 010 248. Please ensure you do this as soon as their employment, contract, engagement, or control by you is terminated or comes to an end.

